

**CITY OF HIGHLAND
CEMETERY BOARD OF MANAGERS
MINUTES – October 28, 2009**

Jay Boulanger called the meeting of the Cemetery Board of Managers to order at 4:07 P.M. on Wednesday, Oct 28, 2009 at the City Hall conference room in Highland, Illinois.

PRESENT: Jay Boulanger (President), Jeff Menz, Dennis Rinderer (Sec), Sharon Rusteberg (Dir of Finance), Mark Rosen (Dir of P & R) and Mark Latham (City Manager).

A) The Minutes of the July 16, 2009 meeting were reviewed. The Minutes were approved as presented. (Rinderer, Menz - Approved)

B) Treasurer's Report: The List of Investments as of September 30, 2009 was distributed. (See Attachment)
Discussion – Report was reviewed. The Board advised Sharon Rusteberg to purchase two CD's – one for \$50,000 and one for \$99,000 and ladder them out. (Menz, Rinderer – approved)

C) Old Business:

Mark Latham presented the contract for purchase of 9.146 acres of the Raeber land for \$274,380. The board unanimously approved the purchase and preparing of the letter with their recommendation to the City Council. The Cem Land Replacement will pay \$190,000 and borrow the remaining \$84,380 internally from the City to be paid back as Cemetery Land Replacement funds become available. Keep the land in cultivation for a few years. Larry Rinderer is farming it now. It should provide approximately \$1300 - \$1500 of revenue per year.

Mark Rosen explained the stones are being repaired with some work to be done this fall and winter. He has not met with the tree commission yet about the arbor / landscape plan. We will need to place a berm on the south west side of the new property with trees to shield the Raeber home from the Cemetery.

Brad said the Cemetery needs a concrete pad to stockpile sand and dirt just NW of the tree line by Weder's hill. The estimated cost is \$2,000. The board approved this to be done out of the Weinheimer Trust interest.

Mark Latham said the cemetery budget is the best it's been in a long time, running more efficiently.

Discussion – place the Kiosk by the Chapel - This will be a winter project.

D) New Business:

Discussion – There's a need for better cemetery records and access to those records for Brad. Mark Latham suggested placing metal markers in all the newer blocks. He is concerned about problems with incorrect burial locations. Suggest – have Brad and Lana attend the next meeting to discuss their needs.

Motion to approve the meeting dates listed below but change the time to 4:00 P.M.
(Rinderer, Menz – approved)

January 27, 2010

April 29, 2010

July 28, 2010

October 27, 2010

E) Next Meeting:

The next Cemetery Board meeting was set for Wednesday, Jan 27, 2009 at the City Hall Conference Room.

F) Adjournment:

Motion to adjourn at 4:55 PM (Rinderer, Menz - approved)

Respectfully submitted,



Dennis Rinderer, Secretary